

Program Officer Vaccines - Data, Monitoring and Evaluation

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Company: Clinton Health Access Initiative, Inc

Location: Cameroon

Category: computer-and-mathematical

Overview

CHAI is seeking two highly motivated individuals with exceptional analytical, communication, problem solving and teamwork skills to contribute to our portfolio of work in Cameroon. The Program Officers Vaccines – Data and Monitoring and Evaluation, will play a crucial role in supporting the objectives of the EPI program in the country. Reporting to the Program Manager and working closely with the CHAI Global Vaccines Delivery team, the Program Officers will be responsible for managing various components of the program and engaging with national and sub-national stakeholders.

The Program Officers will support the implementation of vaccine projects, developing guidelines and workplans, and providing technical support to relevant departments within the Ministry of Health (MoH). The Program Officers will also contribute to optimizing program management dashboards and reporting mechanisms, as well as conceptualize and lead the implementation of a Monitoring & Evaluation framework. The Program Officers will equally assimilate and analyze data from multiple sources, monitor program performance, and contribute to capacity building initiatives. Collaborating with the government, the Program Officers will ensure skills transfer and government ownership of the program, identify obstacles to scaling up, and develop innovative strategies to address them.

Successful candidates would possess an entrepreneurial mindset, be able to work independently and propose new initiatives, and have the capacity to handle ambiguity in a fast-paced environment.

This position will be based in Yaoundé, with frequent local travel. Traveling within the country at short notice may be required. The duration of the assignment will be for a period of 12 months renewable, contingent on performance and the availability of funding.

If you are passionate about making a sustainable impact on public health, specifically in the field of vaccines, and possess the skills and qualifications outlined above, whatever your background, we invite you to apply for this exciting opportunity.

Responsibilities

- Support implementation of Vaccines projects to strengthen EPI capacity and management and to meet donor objectives and timelines, including development of reports to donors.
- Support the development of guidelines, workplans, budgets and other materials for key activities.
- Support vaccine's portfolio team and MoH in developing and implementing the program ensuring for supporting improvements in strengthening management and governance, service delivery, supply chain, and other Routine Immunization aspects.
- Optimize program management dashboards and existing implementation and reporting mechanisms in alignment with broader immunization program strategy laid out by MoH and vaccine's program outcomes to facilitate effective oversight and management, encompassing key input, processes, output, and outcome indicators.
- Conceptualize effective measurement mechanisms and lead the implementation of a Monitoring & Evaluation framework at the EPI through the Vaccine's team.
- Conceptualize, design, and coordinate program impact and progress evaluation surveys
- Assimilate and triangulate information from multiple sources such as DHIS2, IHME, MNCH datasets, other health data sets, other non-health government data sets, localized datasets, and surveys to monitor performance and inform strategy refresh.
- Significantly contribute to internal and external capacity building initiatives by the team for improving data handling and decision-making competencies of target trainee cohorts
- Significantly contribute to documentation of program progress through reports,

presentations, and templates for effective internal use and dissemination of reports at state and national levels.

- Collaborate with government to ensure skills transfer and government ownership, identify the most critical hurdles to scaling up, and develop innovative strategies to address them
- Travel on short notice to the various parts of the country.
- Undertake any other duties as requested by the Program Manager.

Qualifications

- Bachelor's degree in statistics, operations research, economics, or allied areas with 2 years' work experience. Master's degree in a related field will be an advantage.
- Deep understanding of DHIS-2 and other health data sets.
- Prior experience in survey design, sampling, and running field assessments.
- Proficiency in advance statistical methods and data analysis using STATA, SPSS, SAS, R, and other statistical packages.
- High level of proficiency in Microsoft Office, particularly Excel, PowerPoint, and Word
- Demonstrated ability to build strong professional relationships with a range of stakeholders in a challenging, multi-cultural environment.
- Excellent analytical (qualitative and quantitative) and communication (written and verbal) skills.
- Entrepreneurial mind-set, including ability to work independently, self-motivate, and propose and implement new initiatives.
- Ability to think strategically, handle ambiguity, and problem solve in a fast-paced, limited-structure.
- Good mastery of the English language and professional fluency in French.

Preferred

- Experience of M&E in a public-health context.
- Proficiency in analytical tools such as Tableau, Power BI, Databricks, etc.
- Strong understanding of immunization/public health context.
- Support the implementation of monitoring and evaluation (M&E) systems to measure the impact of Vaccines programs and assess progress against project goals on a regular basis in coordination with the Program Manager.
- Develop influential presentation materials that work for varying audiences.
- Stay up to date with the latest knowledge, skills, policy/strategic guidance and industry trends in the immunization space.

- Contribute to strategic areas for expansion and support Program Manager in fundraising efforts.
- Work closely with the CHAI Global Vaccines Team to enlist support and capture and disseminate emerging best practices.
- Perform other duties that may be assigned by the Program Manager and Senior Program Leadership.

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